



Exhibitor Service Manual

June 5-7, 2017 • Las Vegas Convention Center North Hall 2 • Las Vegas, Nevada

Dear Artists,

We look forward to welcoming you to ACRE™ Las Vegas this June! The enclosed exhibitor manual contains important information required as you prepare for and exhibit in the upcoming show. Preparing early and pre-ordering your services will save you both time and money.

Below is a snap shot of some key information however please read through the manual in detail to ensure you're ready for show site!

EXHIBIT LOCATION, DATES AND HOURS:

New Location: Las Vegas Convention Center, North 2

Date: Monday, June 5 - Wednesday, June 7, 2017

Exhibitor Setup:

Saturday, June 3

1:00 pm - 5:00 pm

Sunday, June 4

9:00 am - 5:00 pm

(ALL empties must be off show floor by 5:00 pm on Sunday, June 4)

Show Hours:

June 5: 10 am – 6 pm

June 6: 10 am – 6 pm

June 7: 10 am – 4 pm

DEADLINES:

Be sure to note the deadline dates when ordering goods and services from Shepard as the savings can be substantial. Don't forget to request confirmations of processed orders from our vendor partners and bring this paperwork to show site.

Last, but not least, we would like to remind you that the first rule of exhibiting is consideration of other exhibitors...please be a good neighbor!

Thank you for exhibiting with us and we wish you an enriching experience at ACRE Las Vegas!

Sincerely,

Allison Garafalo

ACRE™ Show Director